



22nd February 2016

Dear Parents,

PARENT CONSULTATION EVENING

The dates for the parent consultation evenings this term are as follows:

| | |
|---------------------------------------|-------------------------|
| Monday 14th March | 5.00pm to 8.00pm |
| Thursday 17th March | 3.40pm to 6.00pm |

This meeting provides an opportunity for parents and teachers to discuss your child's progress and for you to inform the teachers of any relevant factors affecting your child.

Teachers will be located in the school hall and not in your child's classroom. You will however still have the opportunity to view your child's work. The children's work will be located in their classroom and you may either view it before or after your scheduled appointment. Your child's work is available to view from 3.30pm. Seating will be available in the hall whilst you wait to see your child's teacher. We do hope that you will be able to attend.

If your child attends booster group sessions with Mrs Battle appointments will also be available to meet with her to discuss your child's progress.

As the online booking system was so successful at the beginning of the year, we will be using the same system again. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments.

Appointments can be made from 9.00am on 29th February 2016 and will close at 3.00pm on 11th March 2016. Should you wish to make any changes after this date please contact the school office.

Please visit <https://emmbrook.parentseveningsystem.co.uk> to book your appointments.

You will require an email address to book an appointment using this system. If you do not have a current email address please contact the school office.

Please note that if you miss your scheduled appointment for any reason the teacher will not be able to see you at an alternative time that evening. In this instance please contact the teacher to arrange an appointment on a different day.

Yours sincerely,

Mrs L N Gurney
Head Teacher