



21st October 2015

Dear Parents,

Communication with Parents

To try to improve communication with parents, we have decided to implement a more efficient way of sharing information with you during the school year.

After half term we will be utilising our e-mail and text system as much as possible. We have taken the information from the Pupil Data Forms you have completed to populate our e-mail and text systems. From this, we know that all parents have a mobile phone number. For those of you who have indicated that you do not have an e-mail address, we will issue a paper copy of any correspondence, which will go home with your child.

Naturally, there will be times when it will be necessary to issue paper copies of correspondence such as the termly Bulletins, individual pupil reports and any sensitive information that cannot be e-mailed. We will also issue paper copies where we require a written response from parents.

We feel that this system will help to ensure that correspondence reaches you quicker and easier. It will also help to keep school costs to a minimum as well as being kinder to the environment. I do hope you will support the school in this endeavour.

Yours sincerely,

Mrs LN Gurney
Head Teacher